

# Please Post

PAY DATE	Payroll	Dates covered in pay period	All time Submitted to Supervisor	Approval from Supervisor Due to Payroll	Delivery Instructions for K-12 sites	Notes
		Jul 1 to Jul 31				
		Jul 1 to Jul 10				
		Aug 1 - Aug 31				
		Jul 11 to Aug 10				
		Sep 1 - Sep 30				
		Aug 11 to Sept 10				
		Oct 1 - Oct 31				
		Sept 11 to Oct 10				
		Nov 1 - Nov 30				
		Oct 11 to Nov 10				
		Dec 1 - Dec 31				
		Nov 10 to Dec 10				
		Jan 1 - Jan 31				
		Dec 11 to Jan 10				
		Feb 1 - Feb 28				
		Jan 11 to Feb 10				
		Mar 1 - Mar 31				
		Feb 11 to Mar 10				
		Apr 1 - Apr 30				
		Mar 11 to Apr 10				
		May 1 - May 31				
		Apr 11 to May 10				
		Jun 1 - Jun 30				
		May 11 to Jun 10				
		Jun 11 to Jun 30	7/3/2023	7/5/2023 *	<b>US MAIL to home address</b>	Includes summer school and time worked up to June 30
7/31/2023	July Regular & Variable	Jul 1 - Jul 31	7/12/2023	7/14/2023	<b>US MAIL to home address</b>	* Summer pay date to be negotiated for the 2nd half of summer.
		Jul 1 - Jul 10				
8/31/2023		Aug 1 - Aug 31	8/11/2023	8/15/2023	Normal	
		Jul 11 to Aug 10				

**Dates with an asterisk are hard deadlines. Late submissions will not be paid until the next month regular payroll.**

**Please remember that the date approval done by supervisor includes 2nd approver. Please submit to supervisor by Due Date in Column D**